

Rover Scout Motorsport

Administration Policy

EVENTS PERMITS

This policy addresses the processes and requirements in applying for an Event Permit through Rover Scout Motorsport.

Rationale:

As a CAMS affiliated car club, all events run under the Rover Scout Motorsport requires a CAMS Event Permit. Without this document, we do not have authorisation to conduct an event and lack insurance cover.

Process:

The process for applying for an Event Permit is outlined as below:

- Event Organisers approach the RSM Committee with an intention to run a motorsport event using the New Event Proposal Form (Located on the RSM website).
- Once approved, event organisers need to present their Supplementary Regulations, Entry Forms and CAMS Event Permit Application Form.
- The RSM Committee will make the decision on whether the event can proceed at this point.
- When approved, the RSM Chairman will submit the event Supplementary Regulations, Entry Form and CAMS Event Permit Application Form to the CAMS Permit Administrator. Event Organisers can only submit directly to CAMS following RSM approval if authorised to do by the RSM Chairman.
- CAMS will return Event Paperwork to the RSM Chairman or **Event Organiser** with any alterations they have made along with a CAMS Permit Number – this is only approval to open entries and is NOT approval to run the event.
- One week prior to the Event, the Official Event Permit will be sent by the CAMS Permit Administrator, **which should be provided to the chairman if received by the Event Organiser.**

Policies:

- Any applications for an event need to be made no less than three months prior to the event for the ease of administration.
- The RSM Committee has the power to withdraw support from any event – effectively shutting down the Event as no event can run **without** the support of a CAMS affiliated car club. Trying to usurp this rule by involving other car clubs will result in serious penalties and can be taken to the Branch Rover Council.
- Event Permit Applications CANNOT be submitted without having a suitably qualified Clerk of Course (BronzeLevel Event Command or higher) at the time of application.