



#### **Rover Scout Motorsport**

# ADMINISTRATION POLICY

## **DISPLAY PERMITS**

This policy addresses the processes and requirements in applying for a Static Display Vehicle Permit.

#### Rationale:

The static display of competition vehicles at various Scouting and Public events provides excellent opportunity for marketing and promotion of Rover Scout Motorsport, the Rover Section and Scouts Australia.

#### **Process:**

The process for obtaining a Display Permit is outlined as below:

- The Event Organiser/Crew Leader that wishes to apply for a Display Permit needs to download and complete the RSM Display Permit Application (Located on the RSM Website).
- Once complete forward on to the Junior Development Program Coordinator or Secretary.
- The RSM Representative will complete the CAMS Display-Social Event Permit Application and forward on to the CAMS Permit Administrator.
- The Official Display Permit will be forwarded on to the Organiser once received by the RSM Coordinator.
- Following the Vehicle Display, it is requested that copies of any photos and marketing materials
  (Newspaper Articles, etc.) from the display be forwarded on to the RSM Committee for Marketing and
  Archival purposes.

### **Conditions:**

- Any applications for Display Permits need to be made no less than one month prior to the event for the ease of administration.
- Organisers are reminded that at NO point does the Display Permit allow for vehicle movements other than those required for transport to and from the display.
- Any signage or labels on vehicles applied for the Display need to advertise Rover Scout Motorsport and not individual events. Individual Rover Crew/Group promotion is permitted for local festivals only – promotion at scouting events are required to be general promotion of RSM.

Created: August 2012 Modified: August 2017

**Administration & Event Policies and Guidelines**